

SRAM SOP for Coaching Courses

General

1. All Coaching Courses conducted in Malaysia come under the purview of the SRAM Coaching Committee.
2. Dates and Venue for all ISN funded Coaching Courses will be decided by SRAM.
3. Requests for all Coaching Courses must be made to SRAM at least two months before the intended start date of the course.
4. Courses must be open to anyone qualified, including outstation/overseas participants.
5. SRAM shall appoint certified Tutors to conduct the courses.
6. Tutor fees for WSF Coaching Courses are as follows:
 - Level 1- RM 200.00 per day plus 1 day (half a day before half a day after)
 - Level 1 Tutor - RM 250.00 per day plus 1 day (half a day before half a day after)
 - Level 2 - RM 300.00 per day plus 1 day (half a day before half a day after)
 - Level 2 Tutor - RM 350.00 per day plus 1 day (half a day before half a day after)
 - Level 3- RM 400.00 per day plus 1 day (half a day before half a day after)
 - Level 3 Tutor - RM 450.00 per day plus 1 day (half a day before half a day after)
7. Manual (soft copy), T-shirts and course material will be provided
8. Lunch will provided by the Host Association
- 9.

WSF Coaching Courses

1. The WSF Level 1,2,3 Coaching Courses are a 5/6/7 day course respectively
2. A minimum of 12 participants are required for an ISN sponsored WSF Coaching Course
3. There will be a theory and practical examination at the end of the course.
4. On successful completion of the theory and practical exams, candidates are required to complete a practical coaching assignment at the appropriate level as follows, :
 - a. 20/30/40 hours of coaching individuals or squads at the appropriate level (Beginners to National Level).
 - b. Only 2 hours of coaching per week will be considered towards the total requirement of 20 hours.
 - c. Minimum completion time is 10/15/20 weeks respectively
 - d. Maximum time allocated is 15/20/25 weeks respectively
 - e. A coach, who does not complete his coaching hours within the stipulated period, will be required to repeat the whole course.
5. Once the above practicum is successfully completed and endorsed by respective state squash associations, candidates will receive a WSF Certificate on line and his/her name will appear on the coaches list in the WSF Website.

Host Responsibilities:

1. Appoint a Course Coordinator
2. Class room for theory sessions (Size of the room depends on number of participants)
3. Laptop and LCD for power point presentations
4. White board and marker pens
5. Blank A4 size paper for written exam
6. Squash courts for practical sessions (Depends on no. of participants-max of 5 to a court)
7. Courts to be booked according to schedule
8. Adequate squash balls
9. Requirement of at least 4 juniors as students for each of the courts for the practical exam on the last day,
10. For the Tutor
 - a. Return air ticket or transport reimbursement
 - b. Accommodation – 1 night before and 1night after
 - c. Airport transfer where required
 - d. Professional fee as indicated above
 - e. Meals or allowance in lieu

Tutor Responsibilities

1. Conduct the course according to the WSF tutor guide
2. Carry out the theory and practical assessment at the end of the course in an unbiased manner
3. To ensure that a full report of the course along with all results and exam papers are submitted to SRAM within 7 days of the completion of the course.
4. To monitor the 20 hour practical assignment of successful candidates
5. To assess written assignments until they are completed to the WSF requirements

**WSF COACHING COURSE
CANDIDATE FEE & REQUIREMENTS**

No.	Course	SRAM Registration Fee -Local	SRAM Registration Fee - Foreigner	WSF Registration Fee * - All	Requirements
1	LEVEL 1	RM150.00	USD150.00	£16.00	Age 18yrs and above. Anyone interested
2	LEVEL 1 TUTOR	RM200.00	USD200.00	-	Age 18yrs and above. WSF Level 2 Coach, Assisted in conducting at least 3 Level 1 courses
3	LEVEL 2	RM250.00	USD250.00	£25.00	Age 18yrs and above WSF Level 1 Coach
4	LEVEL 2 TUTOR	RM300.00	USD300.00	-	Age 18yrs and above. WSF Level 3 Coach. Level 1 tutor for a minimum of 3 years. Assisted in conducting at least 2 Level 2 courses
5	LEVEL 3	RM350.00	USD350.00	£50.00	Age 18yrs and above WSF Level 2 Coach
6	LEVEL 3 TUTOR	RM400.00	USD400.00	-	Age 18yrs and above. WSF Level 3 Coach. Level 2 tutor for a minimum of 3 years. Appointed by WSF CEPP

*** WSF SPIN**

All candidates are required to have a WSF SPIN in order to register for the Course

WSF Registration Fee*

This payment is made in advance of the course as only those at the correct level can attend a course (so there will be no post-course payment and anybody who fails would be able to re-take the course within the three year period that their payment has covered).

WSF coaches must provide evidence of coaching activity in order to continue to be listed after the 3-year period. This activity could be attendance of a coaching course, conference or a confirmation of activity by the MNA.

WSF tutors are expected to run at least one course per year in order to remain listed as active. Exceptions to this rule will need scrutiny by the CEP.

WSF/SRAM COACH CERTIFICATION

There shall be two categories of qualification for Level 1 and Level 2 as follows:

WSF Level 1 Coach - means the candidate has qualified to WSF standards (passed the written, practical exam and on course assessment with 70% and above marks) and has completed 20 hours of coaching at the appropriate level. WSF Level 1 coaches are entitled to attend a WSF Level 2 course.

SRAM Level 1 Coach - means the candidate has qualified to SRAM standards (passed the written, practical exam and on course assessment with 60-69% marks) and has completed 20 hours of coaching at the appropriate level. To qualify to attend a WSF Level 2 course, SRAM coaches have to attend and pass a WSF Level 1 course.

WSF Level 2 Coach - means the candidate has qualified to WSF standards (passed the written, practical exam and on course assessment with 70% and above marks) has completed 30 hours of coaching at the appropriate level and successfully completed the written assignment (annual plan) in the stipulated time frame.

WSF Level 2 coaches are entitled to attend a WSF Level 3 course.

SRAM Level 2 Coach - means the candidate has qualified to SRAM standards (passed the written, practical exam and on course assessment with 60-69% marks) has complete 40 hours of coaching at the appropriate level and successfully completed the written assignment (annual plan) in the stipulated time frame. To qualify to attend a WSF Level 3 course SRAM Level 2 coaches have to attend and pass a WSF Level 2 course.

WSF Level 3 Coach - means the candidate has qualified to WSF standards (passed the written, practical exam and on course assessment with 70% and above marks) has completed 40 hours of coaching at the appropriate level and successfully completed the written assignment (annual plan) in the stipulated time frame.

WSF Level 2 coaches are entitled to attend a WSF Level 3 course.

SRAM Level 3 Coach - means the candidate has qualified to SRAM standards (passed the written, practical exam and on course assessment with 60-69% marks) has complete 40 hours of coaching at the appropriate level and successfully completed the written assignment (annual plan) in the stipulated time frame. To qualify as a WSF Level 3 coach SRAM Level 3 coaches have to attend and pass a WSF Level 3 course.

S.Maniam
DoC
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