

SRAM SOP for Coaching Courses

General

1. All Coaching Courses conducted in Malaysia come under the purview of the SRAM Coaching Committee.
2. Dates and Venue for all Coaching Courses must be endorsed by the SRAM Coaching Committee.
3. Requests for conduct of Coaching Courses not on the SRAM Calendar must be made to SRAM at least two months before the intended start date of the course.
4. Courses must be open to anyone qualified, including outstation/overseas participants.
5. SRAM shall appoint certified Tutors to conduct the courses.
6. Manual (soft copy), T-shirts and course material shall be provided

WSF Coaching Courses

1. The WSF Level 1 Coaching Course is conducted over 5 days whilst the Level 2 and 3 Courses are conducted over 6 days
2. A minimum of 12 participants are required to conduct a course (exceptions may be given by the SRAM Coaching Committee)
3. There will be a theory and practical examination at the end of the course.
4. On successful completion of the theory and practical exams, candidates are required to complete a practical coaching assignment at the appropriate level as follows:
 - a. 20/30/40 hours of coaching individuals or squads at the appropriate level.
 - b. Only 2 hours of coaching per week will be considered towards the total requirement of hours.
 - c. Minimum completion time is 10/15/20 weeks respectively
 - d. Maximum time allocated is 15/20/25 weeks respectively
 - e. A coach, who does not complete his coaching hours within the stipulated period, will be required to repeat the whole course. (Extensions may be given by the SRAM Coaching Committee)
5. Once the above practicum is successfully completed and endorsed by respective state squash associations, candidates will receive a soft copy of a WSF Certificate and his/her name will appear on the coaches list in the WSF Website.

Host Responsibilities:

1. Appoint a Course Coordinator
2. Provide a class room for theory sessions along with white board and marker pens
3. Provide a laptop and LCD projector for power point presentations
4. Blank A4 size paper for written exam
5. Squash courts for practical sessions (Depends on no. of participants-max of 5 to a court)
6. Courts to be booked according to schedule
7. Adequate squash balls
8. Requirement of at least 3 juniors as students for each of the courts for the practical exam on the last day.
9. Lunch to be provided for all candidates
10. For the Tutor
 - a. Return air ticket or transport reimbursement
 - b. Accommodation—Single room at a minimum of a 3 star hotel. 1night before and 1night after.
 - c. Airport transfer where required
 - d. Professional fee as indicated.
 - e. Daily Meals or allowance in lieu.

Tutor Responsibilities

1. Conduct the course according to the WSF tutor guide
2. Carry out the theory and practical assessment at the end of the course in an unbiased manner
3. To ensure that a full report of the course along with all results and exam papers are submitted to SRAM within 7 days of the completion of the course.
4. To monitor the post course assignment of successful candidates
5. To assess written assignments until they are completed to the WSF requirements

Tutor Fees and Candidates Requirements

WSF Level 1: MYR 200.00 per day (Candidates to be 16 years and above. Anyone interested)

WSF Level 2: MYR 300.00 per day (Candidates to be 18 years and above. WSF Level 1 coach for a minimum of 1 year)

WSF Level 3: MYR 400.00 per day (Candidates to be 18 years and above. WSF Level 2 coach for a minimum of 1 year)

Tutor fees should cover 1 day before and 1 day after the course schedule.

All Coaching Course should be conducted by qualified WSF Tutors at appropriate levels.

A list of qualified WSF Tutors can be found at the WSF website :- <https://wsf.tournamentsoftware.com/view/coaches.aspx>

WSF SPIN (*Squash Personal Identification Number*)

All candidates are required to have a WSF SPIN to register for the Course. Registration Fees are:

Registration (including 1st year payment):

GBP £15.00 (all ages).

Annual renewal: Adult – GBP £10.00.

Junior – GBP £5.00 (still under 19 on 1 January of their renewal year).

Registration website: <https://www.worldsquash.org/spins/>

The Coach SPIN registration categories and fees are as follows:

- WSF Level-1 Coach Candidate - £16
- WSF Level-2 Coach Candidate - £25 additional payment*
- WSF Level-3 Coach Candidate - £50 additional payment*

*This payment is made in advance of the course as only those at the correct level can attend a course (so there will be no post-course payment and anybody who fails would be able to re-take the course within the three-year period that their payment has covered).

WSF coaches must provide evidence of coaching activity to continue to be listed after the 3-year period. This activity could be attendance of a coaching course, conference, or a confirmation of activity by the MNA.

WSF tutors are expected to run at least one course per year to remain listed as active. Exceptions to this rule will need scrutiny by the Coaching Committee

Enquiries

For any queries regarding the conduct of a WSF coaching course, please contact Squash Racquets Association of Malaysia via email: info@malaysia-squash.org or Tel: [+60389993964](tel:+60389993964)

S. Maniam

DoC

Amended 13 Jan 2022